



Please find enclosed a comprehensive list of our letting fees and charges for Landlords for 2022. Should you require clarification of any of the following information, do not hesitate to speak with a member the Metro Village team. All prices are inclusive of VAT

Lettings Services	
Letting only	12% of the agreed rent for the entire term due in full at the commencement of the tenancy
Letting & Property Management	16.8% of agreed rent 12% letting fee, of which is due in full at the commencement of the tenancy for the entire initial term, and 6% property management fee of which is due as the rent is collected.
Property Management Only (includes rent collection)	4.8% of the agreed rent for the entire term and any renewal / extension due as the rent is collected.
Agreement and Arrangement fees	
New Tenancy Agreement fee	£180.00 payable by the landlord
Tenancy Renewal Agreement fee	Three- Fifths of the original let fee
Deposit Registration fee	£84.00
Gas Safety Check arrangement fee	£114.00
EPC arrangement fee	£102.00
Paperwork to be prepared and submitted to the TDS	£180.00
Miscellaneous Charges	
Cancellation Fee	£480.00
Overdue fees	Subject to Interest as stated in our Terms and Conditions
CHAPS payments to overseas accounts	£25.00
Serving of Notices	£60.00
Courts and Tribunals appearance	£180.00 per hour
Applicable to the Fully Managed Service	
Works under £250.00	Will be instructed without consultation with the Landlord unless otherwise instructed in writing
Works over £250.00	Consent will be granted by the Landlord

Additional Property Visits (2 per year included in service)	£60.00
Processing of Insurance Claims	12% of total expenditure subject to a minimum fee of £250

Metro Village is a member of Propertymark and works to the guidelines set by Propertymark

Metro Village Ltd protects client money via our ARLA / Propertymark membership and we are a member of the TDS (Tenancy Deposit Scheme), our chosen government approved scheme by which we use to register and protect tenant's deposits that are paid to Metro Village.

Metro Village is a member of the Property Ombudsman (TPO) scheme and subscribes to the TPO Code of Practice