

# Cumbrian Properties

Estate & Letting Agent

## Tenant Application Form

***\*Please notify a member of our team that you intend to apply for a property before downloading these forms.\****

**(Please complete, sign and return to our office.  
You can also scan and send via e-mail – please call  
our office for more details).**

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[cumbrian-properties.co.uk](http://cumbrian-properties.co.uk)

Company Registration No. 04196515  
VAT Reg No. 622 0761 72



**LETTINGS NEGOTIATOR:**

Holding Fee

£

Date of Application

**First months rent plus deposit payable on tenancy start date.****\*Payments to be made by debit card or cash. We do not accept credit cards. \*****Property Address Applied for:** \_\_\_\_\_**Rent Per Calendar Month:** £ \_\_\_\_\_**Date Needed From:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_**YOUR DETAILS****Mr / Mrs / Miss / Ms / Dr****National Insurance Number:** \_\_\_\_\_**Reason for moving:** \_\_\_\_\_**Full name:** \_\_\_\_\_**Current Address:** \_\_\_\_\_**Post code:** \_\_\_\_\_**Time spent at this address:** \_\_\_\_\_**Mobile Number:** \_\_\_\_\_ **Home number:** \_\_\_\_\_**Work Number:** \_\_\_\_\_**E-mail address:** \_\_\_\_\_**Date of birth:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_**Status:** (please circle) Married Single Divorced Widowed Living with partner**Smoker:** Yes / No **Pets:** Yes / No **Children:** Yes / No **If yes, what age?:** \_\_\_\_\_**County Court judgements:** Yes / No **Bankruptcy:** Yes / No **Evictions:** Yes / No**Have you ever been convicted of a criminal offence:** Yes / No

If yes to any of the above, please give details (dates etc:

**Previous addresses (full addresses for last 3 years including dates, postcodes and reasons for moving):**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Postcode:** \_\_\_\_\_ **Postcode:** \_\_\_\_\_ **Postcode:** \_\_\_\_\_**From:** \_\_\_\_\_ **To:** \_\_\_\_\_ **From:** \_\_\_\_\_ **To:** \_\_\_\_\_ **From:** \_\_\_\_\_ **To:** \_\_\_\_\_

**Present occupation (please circle)**

Employed                      Self employed                      Semi Permanent Contract                      Permanent Contract  
Student                      Retired                      Unemployed                      Independent means

**Employment details**

Employer / Company name: \_\_\_\_\_

Name of contact: \_\_\_\_\_

Their Position: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Contact numbers: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Your Position held: \_\_\_\_\_

Hours per week: \_\_\_\_\_ Type of contract (please circle):    Part time                      Full time

Date started: \_\_\_\_\_ Gross annual earnings £ \_\_\_\_\_

**Present or previous Landlord / Agent details/Home Owner**

Full name: \_\_\_\_\_

Their address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Mobile number: \_\_\_\_\_ Home number: \_\_\_\_\_

Email: \_\_\_\_\_

Property address you rent/rented and dates of tenancy: \_\_\_\_\_

Current Rental Amount: \_\_\_\_\_ Postcode: \_\_\_\_\_

*I confirm that the landlord named above will confirm that I have paid my rent in accordance with the terms of my tenancy agreement and that I have not broken any terms of the contract.* ☐

**Solicitor / Accountant details for company / Self employed applicants**

Full name: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Mobile number: \_\_\_\_\_ Home number: \_\_\_\_\_

Work number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Are they aware we are contacting them? (please circle)    Yes / No

**Next of Kin details (in case of an emergency)**

Full name: \_\_\_\_\_ Relationship: \_\_\_\_\_

UK resident: Yes / No

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Mobile number: \_\_\_\_\_ Home number: \_\_\_\_\_

Work number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

I confirm that to the best of my knowledge and belief, the above details are true and correct at time of completion and that I will be able to meet the rental payments for the whole of the (to be confirmed) tenancy dates. All holding fees are only refundable if a tenancy has not been offered within 15 days of receipt of the payment and the tenant requests a refund, or where the landlord withdraws the property. The holding fee is non-refundable where the tenant backs out of the agreement, fails right to rent checks or has provided false or misleading information. **\*Cumbrian Properties reserve the right to terminate any application up until the date of signing the leases, at our discretion.\***

Print name \_\_\_\_\_ Sign \_\_\_\_\_

Date: \_\_\_\_\_

**DECLARATION**

Please print your name \_\_\_\_\_

Property you are applying for \_\_\_\_\_

I hereby give permission for references to be requested concerning my suitability to stand as a tenant for the named property. I give my permission to Cumbrian Properties ELA Ltd to credit check me. On entering into a tenancy through Cumbrian Properties, I am agreeing to the terms and conditions above. On the tenancy start date I understand that I will be required to pay one month's rent and a deposit equal to one month's rent.

**\*Data Protection****A copy of our Data Protection Policy is available to view online****At: [www.cumbrian-properties.co.uk](http://www.cumbrian-properties.co.uk)****SIGNATURE****DATE**