

If you wish to request a viewing on any of our rental properties, please complete this form and return your completed copy to us.

## COMPLETING YOUR FORM

- Complete all sections in full, drawing a line through any parts which are not applicable to you. Please ensure you have entered your details correctly.
- All applicants over the age of 18 must fill out a copy of this form. An applicant is considered to be anyone who will reside in the property.
- If there are more than two applicants, an additional copy of this form will be required.

Forms are available in Word Document, PDF and paper format, and can be edited with your details.

### How to return your form:

Forms must be returned via email to [lettings@whitakers.co.uk](mailto:lettings@whitakers.co.uk) or to one of our branches.



Pre-viewing forms are used as a screening method to help the viewing and application process run smoothly. We will use this form to briefly check your eligibility to rent the property and guide you through the renting process. Each property uses the same form, so you can use this form for multiple properties.

This form is for viewing requests only. Should you wish to apply for the property once you have viewed, you must complete a full application form.

Forms are available from our website and you can also access our applications page by scanning this QR code on your phone.



396 HOLDERNESS ROAD, HULL, HU9 3DL | 01482 330486 | [LETTINGS@WHITAKERS.CO.UK](mailto:LETTINGS@WHITAKERS.CO.UK)

Date form completed:	Property address:

## APPLICANT DETAILS

PERSONAL DETAILS	LEAD APPLICANT	SECOND APPLICANT
Title		
First names		
Surname		
Previous names		
Marital status		
Date of birth		
Country of citizenship		
Immigration status		

CONTACT DETAILS	LEAD APPLICANT	SECOND APPLICANT
Phone number		
Email address		

ADDRESS DETAILS	LEAD APPLICANT	SECOND APPLICANT
Current address		
Length of time at address		
Is this property rented or owned? Please detail.		

# INCOME DETAILS

PLEASE COMPLETE IF EMPLOYED	LEAD APPLICANT	SECOND APPLICANT
Are you in employment?		
Employer name		
Salary (detail if varied, weekly, monthly or yearly)		
Frequency paid		
Permanent or temporary		
Number of contracted hours		
Length of time at employer		

LEAD APPLICANT BENEFIT DETAILS		
BENEFIT TYPE(S)	AMOUNT	FREQUENCY
SECOND APPLICANT BENEFIT DETAILS		
BENEFIT TYPE(S)	AMOUNT	FREQUENCY

PLEASE DETAIL ANY OTHER INCOME	LEAD APPLICANT	SECOND APPLICANT
INCOME SOURCE(S)		
AMOUNT		

# OCCUPANT DETAILS

Relationship between applicants:	
What is the total number of occupants that will be living in the property?	
How many children (under 18) will be living in the property?	
Do you have one months' rent, and five weeks rent as a deposit available?	
Do you have a <u>homeowner</u> guarantor?	
How soon can you move into the property?	
Do you intend to have any pets in the property? Please detail.	
Does any member of the household smoke?	

CREDIT DETAILS	LEAD APPLICANT	SECOND APPLICANT
CCJs (WHETHER SATISFIED OR NOT)		
BANKRUPTCY		
RENT OR MORTGAGE ARREARS		
ANY OTHER ADVERSE CREDIT		

CRIMINAL RECORD	LEAD APPLICANT	SECOND APPLICANT
Please give details of any unspent criminal convictions		
Please give details of any licences still in force		