

# Tenants' Guide to Charges

Barnard Marcus is a trading name of Sequence (UK) Limited is a member of and covered by the ARLA Propertymark Client Money Protection Scheme. Sequence is also a member of a redress scheme provided by The Property Ombudsman [www.tpos.co.uk](http://www.tpos.co.uk). Copies of the TPO Code of Practice plus our complaint handling procedure are available from any of our branches.

Please note the charges listed below are the MAXIMUM fees that will be applied unless otherwise stated.

## Charges

|                                                               | England                                                                                                                                                                                | Wales     |
|---------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| First month's rent                                            | In advance                                                                                                                                                                             |           |
| Tenancy Deposit Limit                                         | <p>Tenancy rent under £50,000 per year:<br/>Maximum 5 weeks rent</p> <p>Tenancy rent of £50,000 or over per year:<br/>Maximum 6 weeks rent</p>                                         | Unlimited |
| Holding Deposit                                               | Maximum one weeks rent                                                                                                                                                                 |           |
| Payment on termination of a tenancy                           | Landlords and letting agents can require a tenant to make a payment for an early termination (surrender) of the tenancy agreement at the tenant's request.                             |           |
| Company application fee                                       | £100 including VAT                                                                                                                                                                     |           |
| Utilities, communication services, TV licence and council tax | As agreed with service provider                                                                                                                                                        |           |
| Default fee for late payment of rent                          | Chargeable from 14 days arrears calculated on the interest at 3% above Bank of England base rate on the late payment of rent for each day that the payment is outstanding.             |           |
| Loss of a key or other security device                        | Landlords and letting agents can charge a tenant a fee to cover the cost of replacing the lost key or security device (e.g. fob, electronic device for garage doors / security gates). |           |
| Terms of tenancy variation                                    | Varying the terms of the tenancy at the tenants request, and with the landlords consent. Fee charge £50 (including VAT).                                                               | No charge |