



LANDLORD FEES SCHEDULE - Additional non-optional fees and charges

(all fees quoted are inclusive of VAT)

TENANCY FEES, START OF TENANCY:

Set up Fees	£450.00
Additional Tenant Referencing Fees	£42.00 (per tenant)
Guarantor Fees	£42.00 (per guarantor)

END OF TENANCY FEES:

Serving Section 8. Form 3A notices	£120.00
Check-out Fee (See separate schedule – Terms of Business document)	
Accompanied Check-out Fee	£120.00
Deposit Dispute Management (let only & Rent demand service)	£120.00

FINANCIAL CHARGES:

Interest on unpaid commission – 4% above Bank Base Rate (from due date until paid)

Submission of Non- Resident Landlords receipts to HMRC £72.00
(if not in receipt of Non-Resident Landlord Status)

On a quarterly basis – duplicate copies Rental Statements

Per statement	£10.00
Legal Proceedings - per hour	£160.00
Attendance at Court - per hour	£300.00
Insurance claims – per hour	£160.00

TENANCY FEES – DURING TENANCY:

Deposit Registration £72.00
(includes: Register landlord and tenant Details to the Tenancy Deposit Scheme (TDS). Provide the tenant and landlord with the Deposit Certificate and prescribed information within 30 days from the commencement of the Tenancy)

Inventory & check in charges – See Terms of Business Doc

Accompanied Check-in Fees £120.00

Additional Property visits per visit £72.00

Re-registration Tenancy Deposit Scheme (TDS) £48.00

Rent Review. Section 13. Form 4A £120.00

OTHER FEES AND CHARGES:

Vacant Property Management per visit £150.00

Management Take Over Fee £250.00

Landlord Withdrawal Fee - Three months rental free

